Practical skills for people and nature

Le Park Numérique - Polynésie

ISPF · Territorial Business Register
LE PARK NUMERIQUE · Association under the Law of 1901 or equivalent
APE code 9412Z: activities of professional membership organisations.

The association makes digital tools accessible and uses them to support inclusion, knowledge sharing and environmental awareness.

The association's purpose

The governing provisions provide for the design and delivery of fixed or mobile digital workshops, for groups or individuals, in French overseas territories and mainland France. Particular attention is given to people facing social or economic vulnerability, links between generations, and access to education and employment.

Activities promote equal access to knowledge, the reduction of inequalities, including between women and men, and sustainable development. They may involve schools, local authorities, social organisations and professionals.

From digital tools to lagoons

REEF 3D is the programme dedicated to lagoons; Sea Watchers is its field team. Surveys help identify degradation, prepare restoration work using coral bases and monitor the return of marine life. The bases' markers will help locate the same sites again.

Dated, accurately referenced reconstructions will gradually build a 3D record of the lagoon for research and monitoring. Exploring these archives in virtual reality is a longer-term aim of the programme.

Missions and governing framework

Learning, inclusion and knowledge sharing · Article 2

Workshops are intended particularly for children, young people and older adults. Topics may include programming, robotics, digital skills, photography, languages and virtual reality. They develop skills and raise awareness of risks associated with digital tools.

The association also supports people with disabilities, those who have left education early and people facing barriers to employment. Its projects encourage equality, intergenerational exchange and adapted teaching methods.

Environmental awareness · Article 2

Activities may address water, forests, recycling, waste sorting and waste reduction. Partnerships and preparatory work may include studies, coordination, operational planning and securing the funding needed for projects.

Legal references in the governing provisions · Article 1

The governing provisions refer to the French Law of 1 July 1901 and Decree of 16 August 1901 on associations, Law No. 2014-856 of 31 July 2014 on the social and solidarity economy, and provisions concerning the social and solidarity economy (ESS) and ESUS accreditation.

Affiliation, registered office and duration · Articles 3 to 5

The governing provisions provide for affiliation to the Fédération des Associations Le Park Numérique and adherence to its values. The association is established for an unlimited duration. The board may decide to relocate its registered office.

Governance serving social benefit

The association’s direction is discussed collectively. Its governing provisions include monitoring governance, consultation, local engagement, equality, non-discrimination, sustainable development and ethical practices.

Taking part in the association

Admission and membership categories · Articles 6 to 8

Any individual or legal entity sharing the association's objectives and accepting its governing provisions may apply to join. Admission of a non-profit association or group is authorised by the area president after approval by the federation's founding members.

Article 8 distinguishes founding members, active members and benefactors. Founding members have voting rights and are exempt from membership fees. Active members participate regularly, have voting rights at general meetings and pay a membership fee. Benefactors provide financial or material support, have an advisory voice and are exempt from membership fees.

Ending membership · Article 9

Membership ends through written resignation addressed to the president or vice-president, death, or removal by the board for non-payment or serious grounds. The person concerned must be invited to explain their position. Membership fees already paid are not refunded.

Ordinary general meeting · Article 11

The meeting brings together members with voting rights whose membership fees are up to date where payable. It is held at least once a year. It may also be convened by the board or executive committee, or at the request of at least one quarter of the assembly's members.

The president sends notice by email at least fifteen days before the meeting, including the agenda. The assembly reviews the activity report and the president's report, approves the annual accounts, sets membership fees, votes on the association's direction and elects board members.

Voting is by a show of hands, with decisions taken by a relative majority of members present or represented. Each person attending may hold only one proxy. Decisions apply to all members.

Decision-making and administration

Extraordinary general meeting · Article 12

The president may convene this meeting when required or at the request of half the registered members plus one. It deals with amendments to the governing provisions, dissolution, a change of legal form without creating a new legal entity, or transactions involving real property.

The notice arrangements are the same as for an ordinary general meeting. Only members with voting rights are invited. Decisions are taken by a show of hands and a relative majority of those present or represented, with no more than one proxy per person attending.

Board of directors · Article 13

The governing provisions provide for two directors, elected for three years and eligible for re-election. The board meets quarterly when convened by the president. A director may represent one other board member. Decisions are taken by a majority of votes.

The board directs the association within its stated purpose, oversees the executive committee, decides on exclusions and may grant founding-member status. It authorises financial transactions, borrowing, grant applications and actions not reserved for general meetings. It may delegate certain powers. Board members are not paid for their mandate.

Removal of the area president requires prior unanimous authorisation from the federation’s board of directors.

Executive committee and responsibilities · Article 14

The board elects an executive committee comprising a president, vice-president and treasurer. The roles of vice-president and treasurer may not be held by the same person. The committee prepares and implements board decisions, handles day-to-day affairs and meets quarterly, including remotely.

The president manages day-to-day operations, represents the association in civil matters and legal proceedings, undertakes the necessary formalities and signs contracts. The president may delegate powers to another director.

The treasurer prepares the accounts and financial report, oversees income, expenditure and reserves, and monitors administrative and legal operations and the keeping of minutes.

Resources and management rules

Funding activities · Article 10

Resources may come from membership fees, public grants, sales of goods or services, donations and other authorised sources, including borrowing. They support the association’s purpose and activities.

Mandates, expenses and remuneration · Articles 14 and 15

Executive committee members are not paid for their mandate. Expenses incurred in the association’s interests may be reimbursed against supporting documents. The governing provisions allow exceptional compensation for certain functions.

Article 15 refers to Article L. 3332-17-1 of the French Labour Code. The average annual remuneration of the five highest-paid employees or officers, including bonuses and calculated on a full-time-equivalent basis, is capped at seven times the annual reference remuneration. The highest individual remuneration is capped at ten times that reference.

The reference used in this article is the statutory minimum wage (SMIC), or the sector minimum if higher, based on the statutory working week. The governing provisions also mention a threshold of three quarters of the SMIC for officers and the possibility of exceeding it for associations meeting the applicable tax conditions.

Internal rules · Article 16

The board may establish internal rules to specify administrative arrangements not covered by the governing provisions. It submits them for approval at the ordinary general meeting.

Dissolution and allocation of assets · Article 17

On dissolution, one or more liquidators are appointed. Assets may not be distributed to members, except for the return of their contributions. Remaining net assets must be allocated to one or more associations with similar purposes, designated by the extraordinary general meeting and meeting the social and solidarity economy framework specified in the governing provisions.

Amending the governing provisions · Article 18

An amendment requires the consent of the area president, following prior authorisation from the board of the federation to which the association is affiliated.